**Application for usage of the facilities of Wildlife Research Centre, Kyoto University for education and public outreach (Contents of project, Category C)**

Chief, Wildlife Research Center, Kyoto University

**Representative**

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| --- | --- |
| Name | (family name) (middle name) (first name) |
| Affiliation |  |
| Position/Course |  |

Supervisor (if the representative is a graduate student at the start of the project)

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| --- | --- |
| Name |  |
| Affiliation |  |
| Position |  |

Current affiliation (if different from above, e.g., The representative will transfer to a graduate school from a university at the start of the project.)

|  |  |
| --- | --- |
| Affiliation |  |
| Position/Course |  |

**Category** (Choose the item and change ☐ into ■ or ☑. You may delete the inapplicable items.)

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| --- | --- |
| Category of research | ☐ Education, e.g., practical training, fieldwork trip ☐ Public outreach ☐ Other (describe in detail ) |
| Facilities of WRC you wish to use | ☐Koshima Station ☐Yakushima Station ☐Other (fill in detail ) |
| Prospective host at WRC (\*1) |  |

(\*1) Contact WRC faculty staff and discuss your plan, before submission. (Please refer to the Application Guidelines)

**Teaching staff** Please indicate if any other than the representative in a teaching role. Trainees and general participants do not fall in this section.

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| Name | Affiliation | Role in the project |
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**Plan**

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| --- |
| Title (within 25words) |
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| Objectives |
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| Material and methods |
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| **Guidelines** (List all guidelines you follow for your project, including WRC’s “Guidelines for Wildlife Research”, those of your institution, scientific society of your research area, etc. The WRC’s guidelines assume medium and large mammals other than humans as research subjects. If these guidelines are too strict for a different taxon or other reason, explain that your research is allowed by the other guidelines, etc.) |
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| **Approval of ethical committee, etc.** (If your application contains animal experiment, it must be approved by the ethical committee of your institution. List all the names of the committees related to animal experiment and the application status (e.g., approved / submitted / to be submitted). |
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| **Permission necessary for the activities** If your research requires permission, (e.g. legal permission for entrance to research site, capturing animals, sampling plans, use of anesthetics, etc.), list all the names, the relevant institutions and the application status (e.g., permitted, applying, etc.). Unless otherwise, please state so. |
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**Previous project(s) adopted as joint research with WRC**

If your project(s) has ever been adopted, fill in the following items

|  |  |  |  |
| --- | --- | --- | --- |
| Fiscal year | Project title | Name of PI | Budget allocation  (Yes/No) |
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Fill this page if you wish to use the facilities of WRC.

Choose the item and change ☐ into ■ or ☑.

**Use of chemicals**

If you bring or use chemicals, including anesthetics, in the facility, consult WRC staff. If you are bringing in chemicals or any items that require a handling license, please provide the name of license and its holder.

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| --- | --- |
| Do you use or bring chemicals in WRC facilities | ☐Yes (fill in details below) ☐No |
| Name and amount of chemicals (indicate poisons, explosive or combustible, if you use.) | |
|  | |

**Discard and wash out of chemicals**It is prohibited to discharge waste chemicals into the sink in Koshima and Yakushima Field Stations. Users must collect them and bring them back to their laboratory. If you need to wash equipment at the field station, please let us know and get permission in advance as there are restrictions on cleaning equipment.

|  |  |
| --- | --- |
| Do you plan to wash your any equipment in the station? | ☐Yes (fill in details below) ☐No |
| Type and amount of equipment and chemicals to be washed. | |
|  | |

Use of Koshima Station: Read the “Agreement for the use of Koshima Field Station” in the following page and fill in the date and your name

Use of Yakushima Station: Read the “Agreement for the use of Yakushima Field Station” in the following page and fill in the date and your name

If you wish to provide food to Koshima monkeys for your research, fill in the form of “Application for provisioning to Koshima monkeys” and send us as early as possible. Permission is necessary for provisioning. The form is available on our web site.

Agreement for the use of Koshima Field Station

Chief, Wildlife Research Center, Kyoto University

I (application by one person) / we (application by a group) agree on the following items concerning the use of the Koshima Field Station (station, hereafter) of the Wildlife Research Center (WRC), Kyoto University.

1) I / we have informed other researchers of Koshima widely about my/our research plan and have confirmed that my/our research topic does not overlap with theirs. I / we will be using the station for the purpose of practical training, field trip, interview and so on, therefore there is no full-scale research plan. (Researchers who have conducted researches long in Koshima should also confirm that their new research topics do not overlap with other researchers`.)

2) I / we will apply for permission from WRC to use the station in advance.

3) I / we will not use the station for any purpose other than those stated in the application.

4) I / we will be always careful with fire and follow the instructions of the station staff.

5) I / we will help maintain the station's facilities.

6) I / we do not bring hazardous chemicals without permission. I / we keep any hazardous chemicals in the locked shelf and dispose them of in an appropriate way. I / we do not dispose of chemicals which are difficult to be dissolved into sink.

7) I / we will bring back all of my / our belongings. I / we will ask for permission from WRC, if I / we need to leave any in the station.

8) I / we comply with all the regulations and laws during the period when I / we use the station. (which include regulations concerning changes in the status of natural monuments, traffic laws such as prohibition of driving under the influence of alcohol, etc.)

9) I / we conduct any activities on my / our own responsibility and do not hold WRC to account for any accidents or troubles during the period when I / we use the station.

10) I / we comply with the field station rules of use.

11) I / we have no objection if future use of the station is prohibited due to violation of the above-mentioned items.

Representative of applicants

|  |  |
| --- | --- |
| Name |  |
| Date |  |

I fully understand the content of the application and agree to instruct the representative and all the users to follow the above items. I am responsible for solving any problems or accidents that may occur during their stay.

Supervisor / Host researcher (if the representative is a student)

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| --- | --- |
| Name |  |
| Date |  |

(We consider you have consented by entering your name, date and submission via email. If you are a student, please send the copy to your supervisor.）

Agreement for the use of Yakushima Field Station

Chief, Wildlife Research Center, Kyoto University

I (application by one person) / we (application by a group) agree on the following items concerning the use of the Yakushima Field Station (station, hereafter) of the Wildlife Research Center (WRC), Kyoto University

1. I / we have informed other researchers of Yakushima widely about my / our research plan and have confirmed that my / our research topic does not overlap with theirs. I / we will be using the station for the purpose of practical training, field trip, interview and so on, therefore there is no full-scale research plan. (Researchers who have conducted researches long in Yakushima should also confirm that their new research topics do not overlap with the other researchers`.)
2. I / we will apply for permission from the WRC to use the field station in advance.

3) I / we will not use the station for any purpose other than those stated in the application.

4) I / we will be always careful with fire and locking. I / We will help maintain the station by cleaning, disposing of garbage, checking the septic tank and reporting on damaged equipment.

5) I / we will share chores, such as cooking and cleaning with other users and actively cooperate with them to ensure the smooth operation of communal living.

6) I / we do not bring hazardous chemicals without permission. I / we keep any hazardous chemicals in the locked shelf and dispose them of in an appropriate way. I / we do not dispose of chemicals which are difficult to be dissolved into sink. When shipping chemicals to the station, we receive them by ourselves.

7) I / we will bring back all my / our belongings. I / we will ask for permission from WRC if I / we need to leave any in the station.

8) I / we comply with all the regulations and the laws during the period when I / we use the station. (which include application for regulations regarding entry into national and prefectural forests, collection of plants in the national park, traffic laws such as prohibition of driving under the influence of alcohol, etc.)

9) I / we conduct any activities on my / our own responsibility and do not hold WRC to account for any accidents or troubles during the period when I / we use the station.

10) I / we comply with the station rules of use.

11) I / we have no objection if future use of the station is prohibited due to violation of the above-mentioned items.

Representative of applicants

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| --- | --- |
| Name |  |
| Date |  |

I fully understand the content of the application and agree to instruct the representative and all the users to follow the above items. I am responsible for solving any problems or accidents that may occur during their stay.

Counterpart or supervisor in Japan

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| --- | --- |
| Name |  |
| Date |  |

(We consider you have consented by entering your name, date and submission via email. If you are a student, please send the copy to your supervisor.）