**Application for Joint Usage/Research with Wildlife Research Center, Kyoto University (Contents of project, Category A1, research with financial support)**

Chief, Wildlife Research Center, Kyoto University

**Principal investigator**

(affiliation, position/course/grade at the start of the project)

|  |  |
| --- | --- |
| Name |  (family name) (middle name) (first name) |
| Affiliation |  |
| Position/Course |  |

Supervisor (if the PI is a graduate student at the start of the project)

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| Name |  |
| Affiliation |  |
| Position |  |

Current affiliation (if different from above, e.g., if the PI will transfer to a graduate school from a university at the start of the project.)

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| Affiliation |  |
| Position/Course |  |

Counterpart in Japan (if the PI or the supervisor is not in Japan, or the PI is not based in Japan, fill the counterpart in Japan)

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| Name |  |
| Affiliation |  |
| Position |  |
| e-mail |  |

**Category** (Choose the item and change ☐ into ■ or ☑. You may delete unapplicable items.)

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| Category of research | ☐ 1) Research on conservation of wild animals☐ 2) Research on conservation of captive animals in zoos, aquariums and captive facilities☐ 3) Research for human-wildlife coexistence☐ 4) Independent Research |
| Facilities of WRC you wish to use | ☐ NA ☐ Koshima Station ☐Yakushima Station☐ Kumamoto Sanctuary ☐ DNA Laboratory ☐Cellular and Hormonal Laboratory ☐ DNA database of wild animals ☐ Great Ape Information Network☐ Other (fill in details ) |
| Prospective host at WRC (\*1) |   |
| Prospective host at GAIN (\*2) | (Fill in only if you wish to use samples derived from the Great Ape Information Network, GAIN) |

(\*1) Contact WRC faculty staff and discuss your plan before submission. (Please refer to the Application Guidelines.)
(\*2) Host researcher when using samples derived from the Great Ape Information Network (GAIN)

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| Transfer of samples and materialsIf you wish to transfer samples and materials from Kumamoto Sanctuary or other facilities, describe the contents and amount. |
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**Collaborator of the research project**Fill in collaborator(s), if any.

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| --- | --- | --- |
| Name | Affiliation | Role in the project |
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**Research plan** (complete this page within the designated word limit. Do not expand the cells)

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| Title (within 25words) |
|   |
| Objective of the research project (Describe within 400 words, focusing on points to be clarified by the end of the fiscal year). |
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| Material and methods (Describe within 750 words, including research period, subject animal (e.g., species), and procedure. If your research procedure can cause serious disturbance to animals and/or their habitat, such as capture of wild animals, describe the procedure, number of subject animals and the appropriateness of the procedure.) |
|   |

(No word limit from this page and you may expand the cells)

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| **Guidelines** (List all guidelines you follow for your project, including WRC’s “Guidelines for Wildlife Research”, those of your institution, scientific society of your research area, etc. The WRC’s guidelines assume medium and large mammals other than humans as research subjects. If these guidelines are too strict for a different taxon or other reason, explain that your research is allowed by the other guidelines, etc.) |
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| **Approval of ethical committee, etc.** (If your project contains animal experiment, it must be approved by the ethical committee of your institution. List all the names of the committees related to animal experiment and the application status (e.g., approved / submitted / to be submitted).  |
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| **Permission necessary for the research** (List all permission, e.g., legal permission for entrance to research site, capturing animals, sampling plans, use of anesthetics, etc.), and the application status (e.g., permitted, applying, etc.). If no permit is required, please state so. Even if your research does not fall under the category of animal experimentation, if you need to obtain permission from the ethics committee of your institution or other relevant authority, please list all the names of the committees and indicate the application status. |
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**Plan for sample usage**

Fill in this part if you wish to use samples derived from the Great Ape Information Network (GAIN).

Choose the item and change ☐ into ■ or ☑.

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| **1) Please complete the registration process for the Great Ape Information Network(GAIN) in advance.** |
| ☐ I have already registered to use the Great Ape Information Network (GAIN). |
| **2）Select the applicable item** |
| ☐ Samples are used within the storage facility (not taken outside the facility)☐ Borrow samples, take them outside the storage facility temporarily, and return them after use. I will ensure that all sample utilization complies with the terms of use .(A sample use request form is required)☐ Samples are transferred and used outside the storage facility. I will ensure that the sample transfer complies with the terms of use. (A sample transfer agreement must be signed prior to use.)Name of the institution where an applicant transfer samples to:  |

**Previous project(s) adopted as joint research with WRC**

If your project(s) has been ever adopted before, fill in the following items. They must be related to your application.

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| Fiscal year | Project title | Name of PI | Budget allocation(Yes/No) |
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| **Recent research activities and achievements**State your recent research activities and achievements related to your application within 300 words. If your project(s) has ever been adopted as joint research with WRC, describe the achievements of each. |
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| **Recent publications**List the representative publications related to your application.If your project has ever been adopted as joint research with WRC, describe the publications of each. |
| Publications (journal article, book, or book chapter) as a result of joint research with WRC |
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| Other publications (journal article, book, or book chapter) related to your application. |
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| Other achievements related to your application, e.g., presentations at academic meetings |
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**Research Expenses**

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| Expenses for consumable items. (indicate actual market price.) |
| Item | Quantity | Price (Yen) | Notes |
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| Total (Yen) (A) |  |
| Travel expense (indicate if you wish to claim any) |
| Name | Date | Place | Duration |
| （e.g.）Ayumu Yamada | Aug 1 – Aug 15, 2013 | Round-trip:Kyoto – Koshima | 15 days |
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| Estimated total (Yen) (B) |  |
| Grand total (Yen) (A+B)  |  |
| Note: If you are requesting part of the overall expenses for this joint research project,, please identify that part and state what budget will cover the rest. \*e.g., “name of a research grant”, “personal expense”, “Any shortfall in travel expenses is to be paid out-of-pocket” |

If you wish to use the facilities of WRC, proceed to the next page.

Fill this page if you wish to use the facilities of WRC.

Choose the item and change ☐ into ■ or ☑.

**Facility you wish to use**

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**Use of chemicals including anesthetics**

If you bring or use chemicals, including anesthetics, in the facility, consult WRC staff. If there are any items that require a handling license, please provide the name of the license and its holder.

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| Are you planning to bring in chemicals for use at the facility? | ☐Yes (fill in details below) ☐No |
| Name and amount of chemicals (indicate poisons, explosive or combustible, if applicable.) |
|   |

**Discard and wash out of chemicals**It is prohibited to discharge waste chemicals into the sink at Koshima and Yakushima Field Stations. Users must collect them and bring them back to their laboratory. If you need to wash equipment at the field station, please let us know and get permission in advance as there are restrictions on cleaning equipment.

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| Do you plan to wash any equipment at the station? | ☐Yes (fill in details below) ☐No |
| Type and amount of equipment and chemicals to be washed |
|   |

Use of Koshima Station: Read the “Agreement for the use of Koshima Field Station” in the following page and fill in the date and your name

Use of Yakushima Station: Read the “Agreement for the use of Yakushima Field Station” in the following page and fill in the date and your name

If you wish to provide food to Koshima monkeys for your research, fill in the form of “Application for provisioning to Koshima monkeys” and send us as early as possible. Permission is necessary for provisioning. The form is available on our web site.

Agreement for the use of Koshima Field Station

Chief, Wildlife Research Center, Kyoto University

I (application by one person) / we (application by a group) agree on the following items concerning the use of the Koshima Field Station (station, hereafter) of the Wildlife Research Center (WRC), Kyoto University.

1) I / we have informed other researchers of Koshima widely about my/our research plan and have confirmed that my/our research topic does not overlap with theirs. I / we will be using the station for the purpose of practical training, field trip, interview and so on, therefore there is no full-scale research plan. (Researchers who have conducted researches long in Koshima should also confirm that their new research topics do not overlap with the other researchers`.)

2) I / We will apply for permission from the WRC to use the station in advance.

3) I / we will not use the station for any purpose other than those stated in the application.

4) I / we will be always careful with fire and follow the instructions of the station staff.

5) I / we will help maintain the station's facilities.

6) I / we do not bring hazardous chemicals without permission. I / we keep any hazardous chemicals in the locked shelf and dispose them of in an appropriate way. I / we do not dispose of chemicals which are difficult to be dissolved into sink.

7) I / we will bring back all of my / our belongings. I / we will ask for permission from WRC, if I / we need to leave any in the station.

8) I / we comply with all the regulations and laws during the period when I / we use the station. (which include regulations concerning changes in the status of natural monuments, traffic laws such as prohibition of driving under the influence of alcohol, etc.)

9) I / we conduct any activities on my / our own responsibility and do not hold WRC to account for any accidents or troubles during the period when I / we use the station.

10) I / we comply with the field station rules of use.

11) I / we have no objection if future use of the station is prohibited due to violation of the above-mentioned items.

Representative of applicants

|  |  |
| --- | --- |
| Name |  |
| Date |  |

I fully understand the content of the application and agree to instruct the representative and all the users to follow the above items. I take responsibility for solving any problems or accidents that may occur during use of the station.

Supervisor・Host researcher (if the representative is a student)

|  |  |
| --- | --- |
| Name |  |
| Date |  |

(We consider you have consented by entering your name, date and submission via email. If you are a student, please send the copy to your supervisor.）

Agreement for the use of Yakushima Field Station

Chief, Wildlife Research Center, Kyoto University

I (application by one person) / we (application by a group) agree on the following items concerning the use of the Yakushima Field Station (station, hereafter) of the Wildlife Research Center (WRC), Kyoto University

1) I / we have informed the other researchers of Yakushima widely about my / our research plan and have confirmed that my / our research topic does not overlap with theirs. I / we will be using the station for the purpose of practical training, field trip, interview and so on, therefore there is no full-scale research plan. (Researchers who have conducted researches long in Yakushima should also confirm that their new research topics do not overlap with the other researchers`.)

2) I / we will apply for permission from the WRC to use the field station in advance.

3) I / we will not use the station for any purpose other than those stated in the application.

4) I / we will be always careful with fire and locking. I / We will help maintain the station by cleaning, disposing of garbage, checking the septic tank and reporting on damaged equipment.

5) I / we will share chores, such as cooking and cleaning with other user and actively cooperate with them to ensure the smooth operation of communal living.

6) I / we do not bring hazardous chemicals without permission. I / we keep any hazardous chemicals in the locked shelf and dispose them of in an appropriate way. I / we do not dispose of chemicals which are difficult to be dissolved into sink. When shipping chemicals to the station, we receive them by ourselves.

7) I / we will bring back all my / our belongings. I / we will ask for permission from WRC if I / we need to leave some in the station.

8) I / we comply with all the regulations and the laws during the period when I / we use the station. (which include application for regulations regarding entry into national and prefectural forests, collection of plants in the national park, traffic laws such as prohibition of driving under the influence of alcohol, etc.)

9) I / we conduct any activities on my / our own responsibility and do not hold WRC to account for any accidents or troubles during the period when I / we use the station.

10) I / we comply with the station rules of use.

11) I / we have no objection if future use of the station is prohibited due to violation of the above-mentioned items.

Representative of applicants

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| --- | --- |
| Name |  |
| Date |  |

I fully understand the content of the application and agree to instruct the representative and all the users to follow the above items. I take responsibility for solving any problems or accidents that may occur during use of the station.

Counterpart or supervisor in Japan

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| --- | --- |
| Name |  |
| Date |  |

(We consider you have consented by entering your name, date and submission via email. If you are a student, please send the copy to your supervisor.）